



DADE COUNTY  
**WATER & SEWER**  
AUTHORITY  
BOARD OF DIRECTORS

*REGULAR MEETING*

*OCTOBER 25, 2022*

**DADE COUNTY WATER AND SEWER AUTHORITY**

**REGULAR BOARD MEETING AGENDA**

**OCTOBER 25, 2022 6:30 P.M.**

**\*MEETING LOCATION CHANGED DUE TO SCHEDULING CONFLICT\***

**LOCATION: DADE COUNTY WATER & SEWER AUTHORITY**

**250 BOND STREET**

1. Call to Order
  - a. Prayer and Pledge of Allegiance
  - b. Roll call
2. Approve minutes from previous meeting
3. Fiscal Matters
  - a. Monthly Financial Report
4. Appearances
5. Legal Matters
6. Old Business
  - a. USDA Project Update
  - b. GDOT Contract Update
7. New Business
8. Executive Session (if any)
9. Citizen Participation
10. Adjournment

MINUTES OF  
DADE COUNTY WATER AND SEWER AUTHORITY  
October 04, 2022

Members Present

Eddie Cantrell, Chairperson  
Travis Daniel, Vice Chairperson  
Daniel Glecier, II  
Allen Townsend  
Darrell Pardue

Members Absent

Others Present

Sherri Walker  
Elizabeth Zeller

The regularly-scheduled monthly meeting of the Dade County Water and Sewer Authority (“Water Authority”) was held at the Dade County Commission Building at 6:30 p.m., on October 04, 2022. Chairperson Cantrell called the meeting to order and announced that the meeting was officially posted and legally advertised as required by the open meeting laws of the State of Georgia, and that a quorum of the members was present. Mr. Cantrell opened the meeting with prayer and the pledge of allegiance.

A roll call of board members was taken with attendance as noted in the table above.

Mr. Glecier made a motion to approve the minutes of the August 2022 meeting. Mr. Daniel seconded the motion and all approved.

Financial Report

Mrs. Zeller presented the financial report. She reported that the August 2022 revenue was \$347,442.59 and expenses were \$229,682.80 for a profit of \$117,759.79. There were 8 new taps during the month. Mrs. Zeller gave the operational report, listing the work for all three departments for August. Mr. Glecier made a motion to approve the Financial Report, and the motion was seconded by Mr. T and all approved.

Legal Matters

Eddie Cantrell, Chairperson, informed the board that Wallace Jack Sells, Jr. has contacted Bradford and Lockhart Attorneys at Law regarding the Sells Ln Property. In his lawsuit, he seeks damages and equitable relief from the Dade County Commissioners and the Dade County Water and Sewer Authority. Cantrell stated that Mr. Rogers will write to request our removal from the lawsuit as the property on Sells Ln no longer belongs to us.

Appearances

There were no appearances.

Old Business

Sherri Walker, General Manager, provided an update on USDA projects. As of 09/30/22 Water Main Upgrades Contract #1, Rehabilitation of Water Storage Tanks Hooker and Lookout Tanks Contract #4, and ECWAG are complete. Contract #2-Meter Replacement Program contractors are scheduled to begin the first week of October and Contract #3-Pump Station Upgrades have been delayed due to an issue with the motors. A solution is being developed by the manufacture

New Business

In new business, Mrs. Walker presented the GDOT (Georgia Department of Transportation) Contract Item Agreement Update-Water Facilities to the board. The contract involves relocating the water company's water line near Squirrel Town Creek on Hwy 11. Dade County Water & Sewer Authority agrees to reimburse the GDOT for the work performed by the State's contractor. Among the \$395,030.00 in work, GDOT will bear 30% or \$118,509.00 in Utility Aid, and DCWSA will bear 70% or \$276,521.00. For the DCWSA portion, Mr. Cantrell suggested using SPLOST funds.

Executive Session

There was no executive session.

There being no further business before the Water Authority Board, the Chair called for a motion to dismiss. Mr. Pardue made a motion to dismiss, and the motion was seconded by Mr. Glecier. The motion was passed unanimously, and the meeting was adjourned. The next regularly-scheduled meeting is set for October 25, 2022 at 6:30 p.m., in the Dade County Water and Sewer Authority Building.

As recorded by:

Attested by:

\_\_\_\_\_  
Travis Daniel, Vice Chairperson

\_\_\_\_\_  
Eddie Cantrell, Chairperson

**DADE COUNTY WATER & SEWER AUTHORITY**  
**Profit & Loss**  
**September 2022**

|                                     | <u>Sep 22</u>           |
|-------------------------------------|-------------------------|
| <b>Income</b>                       |                         |
| 402 · INCOME WATER RENTS            | 313,110.60              |
| 403 · INCOME-SEWER COLLECTION FEES  | 3,378.32                |
| 404 · INCOME/MISCELLANEOUS          | 11,399.34               |
| 405 · INTEREST INCOME               | 52.46                   |
| 406 · TAP FEE INCOME                | 13,700.00               |
| 409 · GEFA LOAN INCOME              | 5,196.10                |
|                                     | <u>346,836.82</u>       |
| <b>Total Income</b>                 | <b>346,836.82</b>       |
| <b>Gross Profit</b>                 | <b>346,836.82</b>       |
| <b>Expense</b>                      |                         |
| 501 · CREDIT CARD PROCESSING FEES   | 4,326.86                |
| 501.1 · CHECK PROCESSING FEES       | 243.35                  |
| 506 · BAD DEBTS                     | -316.29                 |
| 507 · ELECTRICITY EXPENSE           | 42,304.96               |
| 508 · EMPLOYEE BENEFITS             | 26,830.06               |
| 509 · INSURANCE                     | 3,763.12                |
| 511 · INTEREST EXPENSE GEFA LOAN    | 2,140.19                |
| 513 · MATERIALS AND SUPPLIES        | 11,858.02               |
| 514 · CHEMICALS                     | 19,432.90               |
| 515 · MISCELLANEOUS                 | 163.84                  |
| 516 · OFFICE EXPENSE AND POSTAGE    | 7,469.90                |
| 517 · INTEREST EXPENSE ON NRWA LOAN | 98.30                   |
| 519 · PROFESSIONAL FEES             | 4,285.00                |
| 520 · COMPUTER MAINTENANCE          | 2,000.00                |
| 522 · REPAIRS AND MAINTENANCE       | 7,980.38                |
| 524 · SALARIES AND WAGES            | 110,882.07              |
| 525 · PAYROLL TAXES                 | 8,482.51                |
| 526 · TELEPHONE                     | 1,043.72                |
| 530 · EMPLOYEE UNIFORMS             | 2,227.98                |
| 535 · TRUCK EXPENSE                 | 6,593.18                |
| 545 · JANITORIAL EXPENSE            | 300.00                  |
| 546 · DUES AND SUBSCRIPTIONS        | 1,986.37                |
| 549 · WATER UTILITY EXPENSE         | 535.52                  |
| 553 · EDUCATIONAL EXPENSE           | 1,125.00                |
| 554 · WHEELAGE & TREATMENT CHARGES  | 2,476.15                |
| <br>                                |                         |
| REVENUE BOND SINKING FUND           | 37,159.38               |
|                                     | <u>305,392.47</u>       |
| <b>Total Expense</b>                | <b>305,392.47</b>       |
| <b>Net Income</b>                   | <b><u>41,444.35</u></b> |

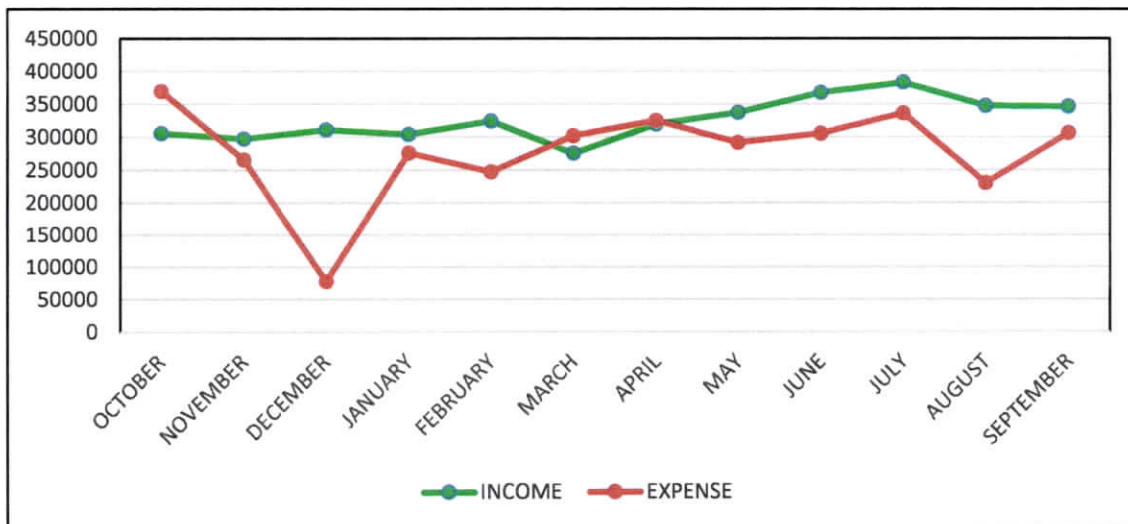


#New Taps= 7

| September 2022               |  | Current    | Previous   |
|------------------------------|--|------------|------------|
|                              |  | Month      | Month      |
| Total accts 60 days and over |  | \$3,257.99 | \$3,447.68 |
| Total accts 90 days and over |  | \$7,755.85 | \$7,112.39 |
| Total Active Accounts        |  | 7,367      | 7,368      |
| Total Water Services         |  | 8,554      | 8,547      |
| Total gallons water billed   |  | 40.7       | 43.4       |
| Total water pumped           |  | 64.8       | 70.5       |
| Percentage of water loss     |  | 37%        | 38%        |

### 12 MONTH INCOME/EXPENSE

| BILLING MONTH | PRIOR YEAR        |                    |                       | CURRENT YEAR   |                |               |
|---------------|-------------------|--------------------|-----------------------|----------------|----------------|---------------|
|               | PRIOR YEAR INCOME | PRIOR YEAR EXPENSE | PRIOR YEAR NET INCOME | INCOME         | EXPENSE        | NET INCOME    |
| OCTOBER       | \$307,696.89      | \$311,807.73       | (\$4,110.84)          | \$305,934.16   | \$369,819.05   | (\$63,884.89) |
| NOVEMBER      | \$298,638.58      | \$273,816.58       | \$24,822.00           | \$297,773.14   | \$265,564.61   | \$32,208.53   |
| DECEMBER      | \$297,304.29      | \$311,213.54       | (\$13,909.25)         | \$311,470.60   | \$78,073.82    | \$233,396.78  |
| JANUARY       | \$318,504.80      | \$264,390.00       | \$54,114.80           | \$304,613.45   | \$275,664.82   | \$28,948.63   |
| FEBRUARY      | \$313,693.57      | \$311,381.00       | \$2,312.57            | \$324,797.73   | \$247,030.76   | \$77,766.97   |
| MARCH         | \$283,758.09      | \$274,217.60       | \$9,540.49            | \$275,664.73   | \$301,637.46   | (\$25,972.73) |
| APRIL         | \$308,287.90      | \$297,535.43       | \$10,752.47           | \$319,740.25   | \$324,570.76   | (\$4,830.51)  |
| MAY           | \$313,715.01      | \$267,167.37       | \$46,547.64           | \$337,379.08   | \$291,330.74   | \$46,048.34   |
| JUNE          | \$372,731.13      | \$223,712.56       | \$149,018.57          | \$367,557.28   | \$304,815.73   | \$62,741.55   |
| JULY          | \$342,993.69      | \$304,911.47       | \$38,082.22           | \$383,630.94   | \$336,007.10   | \$47,623.84   |
| AUGUST        | \$364,167.87      | \$263,479.34       | \$100,688.53          | \$347,442.59   | \$229,682.80   | \$117,759.79  |
| SEPTEMBER     | \$367,515.71      | \$266,073.76       | \$101,441.95          | \$346,836.82   | \$305,392.47   | \$41,444.35   |
| TOTALS        | \$3,889,007.53    | \$3,369,706.38     | \$519,301.15          | \$3,922,840.77 | \$3,329,590.12 | \$593,250.65  |



Dade County Water and Sewer Authority  
 Fixed Charges Coverage Ratio  
 as of 09/30/2022

|  |                   |    |                   |
|--|-------------------|----|-------------------|
| Change in net position                   | 171,817.21        | X  |                   |
| Plus: Interest expense                   | 10,159.96         | X  |                   |
| Plus: Depreciation                       | <u>169,681.68</u> | X  |                   |
| Net Revenues to date                     |                   |    | 351,658.85        |
| Number of months in current fiscal year  | 3.00              |    |                   |
| Net Revenues annualized for the year     |                   | \$ | 1,406,635.00      |
| Fixed Charges                            |                   |    |                   |
| Plus: Scheduled interest payments for FY | 171,164.75        | #  |                   |
| Plus: Scheduled principal payment for FY | <u>613,484.44</u> | #  |                   |
| Total Scheduled Fixed Charges            |                   |    | <u>784,649.19</u> |
| Calculated ratio                         |                   |    | <u>1.79</u>       |
| Required ratio for revenue bonds         |                   |    | <u>1.10</u>       |
| Required ratio for GEFA loan             |                   |    | <u>1.05</u>       |

**OPERATIONS SUMMARY REPORT  
SEPTEMBER 2022**

| OFFICE SUMMARY                   |                                   |
|----------------------------------|-----------------------------------|
| <p><b>PAYMENT PROCESSING</b></p> | 53%   IN OFFICE PAYMENTS/DROP BOX |
|                                  | 26%   AUTOMATIC DRAFT PAYMENTS    |
|                                  | 21%   ONLINE WEB PAYMENTS         |
|                                  | 6625   PAYMENTS PROCESSED         |
|                                  | 248   WORK ORDERS PROCESSED       |

| MAINTENANCE SUMMARY     |        |                          |            |
|-------------------------|--------|--------------------------|------------|
| WORK ORDER CODE         | TOTALS | WORK ORDER CODE          |            |
| METER CHANGE OUT        | 2      | REREAD METER             | 10         |
| CHECK METER             | 27     | REPAIR METER             | 1          |
| CHECK PRESSURE          | 4      | CUT OFF FOR RETURN CHECK | 0          |
| FLUSH LINES             | 2      | STOP REPAIR              | 0          |
| LEAK REPORTED IN AREA   | 14     | TAP                      | 6          |
| CUT OFF                 | 33     | TRANSMITTER INSTALL      | 31         |
| CUT ON                  | 33     | TRANSMITTER CHANGE OUT   | 4          |
| PULL METER DATA         | 6      | NON PAYMENT DISCONNECT   | 46         |
| READ AND LEAVE ON       | 29     | IPERL MAINTENANCE        | 0          |
| <b>TOTAL WORKORDERS</b> |        |                          | <b>248</b> |

| NOTES |                           |
|-------|---------------------------|
| 162   | 811 LINE LOCATES          |
| 26    | WATER MAIN LEAKS REPAIRED |
| 6     | TAPS INSTALLED            |

| TREATMENT PLANT SUMMARY          |                                  |
|----------------------------------|----------------------------------|
| <b>MONTHLY SAMPLING</b>          | <b>QUARTERLY DBP SAMPLING</b>    |
| 1 TOC SAMPLE - 09/13/2022        | TTHM-TRICHALOMETHANES - NOVEMBER |
| 20 COLIFORM SAMPLES - 09/28/2022 | HAA-HALOACETIC ACIDS - NOVEMBER  |

**RECEIVED 16 EMERGENCY CALLS**

|                              |
|------------------------------|
| ICS CALIBRATED TURBIDIMETERS |
|                              |
|                              |
|                              |
|                              |
|                              |



DADE COUNTY WATER & SEWER AUTHORITY

10/24/22

Balance Sheet

Accrual Basis

As of September 30, 2022

Sep 30, 22

ASSETS

Current Assets

Checking/Savings

|   |               |
|---|---------------|
| 100 · PETTY CASH                        |               |
| 100.1 · VAULT                           | 250.00        |
| 100.2 · CASH DRAWER #1                  | 200.00        |
| 100.3 · CASH DRAWER #2                  | 200.00        |
| 100.4 · PETTY CASH                      | 300.00        |
| <b>Total 100 · PETTY CASH</b>           | <b>950.00</b> |
| 101 · CASH IN BANK REVENUE WF           | 465,183.17    |
| 103.2 · PROPERTY LEASE                  | 1,005.00      |
| 103.4 · GEFA REVENUE ACCT               | 538.69        |
| 103.5 · USDA REVENUE                    | 380.00        |
| 103.6 · USDA SINKING FUND               | 400.00        |
| 104 · CASH IN BANK O&M ACCOUNT          | 248,826.80    |
| 105 · CASH IN BANK PAYROLL              | 92,383.37     |
| 108 · METER DEPOSIT ACCOUNT             | 288,024.50    |
| 109 · METER DEPOSIT SAVINGS             | 98,000.00     |
| 110 · SINKING FUND                      | 623,205.13    |
| 110.1 · REVENUE BOND SINKING FUND       | 111,478.14    |
| 111 · TAP FEE REVENUE                   | 322,663.45    |
| 112 · TAP FEE SAVINGS                   | 137,281.96    |
| 193 · CASH IN BANK - MONEY MARKET       | 26,756.17     |
| 193.1 · MONEY MARKET-RET. DOUG ANDERTON | 196,250.67    |

Total Checking/Savings 2,613,327.05

Other Current Assets

|                                   |            |
|-----------------------------------|------------|
| 113 · CUSTOMER A/R - WATER        | 425,723.16 |
| 114 · ALLOWANCE FOR DOUBTFUL ACCT | -12,100.00 |
| 115 · ACCRUED INTEREST RECEIVABLE | 4,058.26   |
| 117 · SEWER MAINTENANCE SURCHARGE | -876.26    |
| 1170 · A/R MISC. CHARGES          | -18,224.57 |
| 118 · INVENTORY                   | 289,029.89 |
| 119 · PREPAID EXPENSES            | 79,101.37  |
| 131.1 · Unbilled Revenue          | 65,700.00  |

Total Other Current Assets 832,411.85

Total Current Assets 3,445,738.90

Fixed Assets

|                                     |                |
|-------------------------------------|----------------|
| 120 · COMPUTER EQUIPMENT            | 176,466.22     |
| 122 · ACCUMULATED DEPRECIATION      | -20,851,025.94 |
| 124 · TOOLS AND EQUIPMENT           | 531,818.12     |
| 127 · VEHICLES                      | 528,872.74     |
| 129 · BUILDINGS AND IMPROVEMENTS    | 259,231.80     |
| 137 · INVESTMENTS IN WATER SYSTEM   | 20,910,880.45  |
| 142 · A/D COMPUTER EQUIPMENT TFF    | -1,376.32      |
| 143 · SEWER SYSTEM                  | 59,788.34      |
| 143.1 · A/D SEWER SYSTEM            | -166.08        |
| 145 · A/D TOOLS AND EQUIPMENT WF    | -91.40         |
| 146 · A/D BORING MACH & TRENCHER WF | -1,584.42      |
| 147 · A/D EQUIPMENT TFF             | -124.26        |
| 148 · A/D AUTO & TRUCK WF           | -1,465.49      |
| 149 · A/D AUTO & TRUCK TFF          | -2,345.69      |
| 150 · A/D OFFICE BUILDING WF        | -567.49        |
| 151 · A/D PROPERTY IMPROVEMENTS     | -68.54         |
| 156 · A/D COST OF CONSTRUCTION #4   | -2,501.75      |
| 157 · A/D NEW LINE EXTENSIONS       | -3,002.58      |
| 158 · A/D INVESTMENT/TRENTON SYSTEM | -14,334.22     |
| 159 · A/D NEW SALEM SYSTEM          | -870.05        |
| 161 · A/D LOOKOUT MOUNTAIN SYSTEM   | -174.61        |
| 162 · LAND                          | 504,173.52     |
| 172 · A/D BYRD'S CHAPEL PROJECT     | -389.73        |
| 173 · PUMPING STATION               | -3,653.20      |

## DADE COUNTY WATER &amp; SEWER AUTHORITY

## Balance Sheet

10/24/22

As of September 30, 2022

Accrual Basis

|  | Sep 30, 22           |
|--|----------------------|
| 186 · A/D NEW LINE EXT 1994            | -1,423.82            |
| 191 · A/D STATELINE                    | -1,460.96            |
| 194 · A/D 157 EXT.                     | -140.19              |
| 195.2 · CONSTRUCTION IN PROGRESS       | 4,757,192.75         |
| 196 · TREATMENT PLANT IMPROVEMENTS     | 3,203,789.21         |
| 199 · WATER TANK IMPROVEMENTS          | 1,346,210.27         |
| 226 · A/D LINE EXTENSIONS              | -4,138.92            |
| 227 · A/D-TREATMENT PLANT IMPROVEMENT  | -12,070.86           |
| 228 · A/D WATER TANK IMPROVEMENTS      | -4,609.98            |
| <b>Total Fixed Assets</b>              | <b>11,370,836.92</b> |
| <b>TOTAL ASSETS</b>                    | <b>14,816,575.82</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                      |
| <b>Liabilities</b>                     |                      |
| <b>Current Liabilities</b>             |                      |
| Accounts Payable                       |                      |
| 2000 · *Accounts Payable               | 74,570.84            |
| <b>Total Accounts Payable</b>          | <b>74,570.84</b>     |
| <b>Other Current Liabilities</b>       |                      |
| 202 · DUE TO SEWER SYSTEM              | 60,620.14            |
| 205 · ACCRUED INTEREST PAYABLE         | 3,097.11             |
| 207 · ACCRUED SALARIES AND WAGES       | 32,793.00            |
| 208 · GEORGIA WITHHOLDING TAX          | 4,453.99             |
| 209 · FEDERAL WITHHOLDING TAX          | -0.30                |
| 2100 · Payroll Liabilities             | 5.77                 |
| 218 · EMP. UNIFORMS-EMPLOYEE PORTION   | -292.25              |
| 235 · ACCRUED RETIREMENT BENEFIT       | 194,234.24           |
| 240 · NRWA LOAN                        | 38,451.41            |
| <b>Total Other Current Liabilities</b> | <b>333,363.11</b>    |
| <b>Total Current Liabilities</b>       | <b>407,933.95</b>    |
| <b>Long Term Liabilities</b>           |                      |
| 171.3 · BOND PREMIUM - 2011            | 371,165.35           |
| 171.4 · ACC AMORT-BOND PREMIUM 2011    | -219,769.18          |
| 182 · DEF. LOSS ISSUE EXPIRING 07-28   | -284,979.25          |
| 182.1 · 2003 DEF. LOSS ISSUE EXP 07-28 | -343,775.64          |
| 183 · ACCUM AMORT-ISSUE EXP. 07-28     | 237,947.81           |
| 184.1 · ACCUM AMORT ISSUE EXP 07-28    | 227,475.00           |
| 206 · DEF. METER DEPOSITS DUE - WF     | 193,790.10           |
| 211 · ACCRUED VACATION                 | 37,358.11            |
| 214 · BONDS PAYABLE - 2011 REFUNDING   | 2,665,000.00         |
| 223 · GEFA LOAN DW2020035              | 3,711,702.84         |
| 230 · GEFA LOAN # 2010L08WS            | 684,621.12           |
| 231 · GEFA LOAN RESERVOIR #RF2018001   | 323,481.99           |
| <b>Total Long Term Liabilities</b>     | <b>7,604,018.25</b>  |
| <b>Total Liabilities</b>               | <b>8,011,952.20</b>  |
| <b>Equity</b>                          |                      |
| 305 · RETAINED EARNINGS TFF            | 623,205.13           |
| 308 · INVESTED IN CAPITAL ASSETS, NET  | 4,381,383.00         |
| 3900 · Retained Earnings               | 1,628,218.28         |
| Net Income                             | 171,817.21           |
| <b>Total Equity</b>                    | <b>6,804,623.62</b>  |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>14,816,575.82</b> |

## DADE COUNTY WATER &amp; SEWER AUTHORITY

## Profit &amp; Loss

July through September 2022

10/24/22

Accrual Basis

|                                     | Jul 22            | Aug 22            | Sep 22            | TOTAL               |
|-------------------------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Income</b>                       |                   |                   |                   |                     |
| 402 · INCOME WATER RENTS            | 355,767.25        | 319,505.50        | 313,110.60        | 988,383.35          |
| 403 · INCOME-SEWER COLLECTION FEES  | 3,338.84          | 3,533.09          | 3,378.32          | 10,250.25           |
| 404 · INCOME/MISCELLANEOUS          | 5,367.60          | 6,768.74          | 11,399.34         | 23,535.68           |
| 405 · INTEREST INCOME               | 57.25             | 52.26             | 52.46             | 161.97              |
| 406 · TAP FEE INCOME                | 19,100.00         | 17,583.00         | 13,700.00         | 50,383.00           |
| 409 · GEFA LOAN INCOME              | 0.00              | 0.00              | 5,196.10          | 5,196.10            |
| <b>Total Income</b>                 | <b>383,630.94</b> | <b>347,442.59</b> | <b>346,836.82</b> | <b>1,077,910.35</b> |
| <b>Gross Profit</b>                 | <b>383,630.94</b> | <b>347,442.59</b> | <b>346,836.82</b> | <b>1,077,910.35</b> |
| <b>Expense</b>                      |                   |                   |                   |                     |
| 501 · CREDIT CARD PROCESSING FEES   | 4,650.21          | 4,378.66          | 4,326.86          | 13,355.73           |
| 501.1 · CHECK PROCESSING FEES       | 0.00              | 120.25            | 243.35            | 363.60              |
| 502 · DEPRECIATION                  | 56,560.56         | 56,560.56         | 56,560.56         | 169,681.68          |
| 506 · BAD DEBTS                     | 0.00              | -188.47           | -316.29           | -504.76             |
| 507 · ELECTRICITY EXPENSE           | 308.32            | 83,720.57         | 42,304.96         | 126,333.85          |
| 508 · EMPLOYEE BENEFITS             | 1,120.53          | 26,837.28         | 26,830.06         | 54,787.87           |
| 509 · INSURANCE                     | 1,043.58          | -17,900.65        | 3,763.12          | -13,093.95          |
| 510 · INTEREST ON BONDS PAYABLE     | 740.08            | 740.08            | 740.08            | 2,220.24            |
| 511 · INTEREST EXPENSE GEFA LOAN    | 2,758.03          | 2,740.11          | 2,140.19          | 7,638.33            |
| 513 · MATERIALS AND SUPPLIES        | 21,654.27         | 19,112.10         | 11,858.02         | 52,624.39           |
| 514 · CHEMICALS                     | 20,991.10         | 3,756.00          | 19,432.90         | 44,180.00           |
| 515 · MISCELLANEOUS                 | 2,008.92          | 23.70             | 163.84            | 2,196.46            |
| 516 · OFFICE EXPENSE AND POSTAGE    | 5,664.41          | 5,576.44          | 7,469.90          | 18,710.75           |
| 517 · INTEREST EXPENSE ON NRWA LOAN | 102.62            | 100.47            | 98.30             | 301.39              |
| 519 · PROFESSIONAL FEES             | 19,410.00         | 2,985.00          | 4,285.00          | 26,680.00           |
| 520 · COMPUTER MAINTENANCE          | 35,113.00         | 0.00              | 2,000.00          | 37,113.00           |
| 522 · REPAIRS AND MAINTENANCE       | 1,115.98          | 2,382.79          | 7,980.38          | 11,479.15           |
| 524 · SALARIES AND WAGES            | 73,225.77         | 75,890.58         | 110,882.07        | 259,998.42          |
| 525 · PAYROLL TAXES                 | 5,601.73          | 5,805.66          | 8,482.51          | 19,889.90           |
| 526 · TELEPHONE                     | 1,212.80          | 1,259.74          | 1,043.72          | 3,516.26            |
| 530 · EMPLOYEE UNIFORMS             | 0.00              | 424.44            | 2,227.98          | 2,652.42            |
| 535 · TRUCK EXPENSE                 | 64,173.68         | 6,875.01          | 6,593.18          | 77,641.87           |
| 537 · SEWER EXPENSE                 | -31,657.97        | 3,310.52          | 0.00              | -28,347.45          |
| 537.1 · CONTRACT LABOR SEWER        | -5,100.00         | 0.00              | 0.00              | -5,100.00           |
| 542 · TRAVEL EXPENSES               | 2,852.57          | 2,924.20          | 0.00              | 5,776.77            |
| 544 · COMPUTER EXPENSE              | 26.73             | 20.32             | 0.00              | 47.05               |
| 545 · JANITORIAL EXPENSE            | 300.00            | 300.00            | 300.00            | 900.00              |
| 546 · DUES AND SUBSCRIPTIONS        | 14.99             | 374.99            | 1,986.37          | 2,376.35            |
| 548 · MEALS AND ENTERTAINMENT       | 233.02            | 0.00              | 0.00              | 233.02              |
| 549 · WATER UTILITY EXPENSE         | 531.66            | 516.62            | 535.52            | 1,583.80            |
| 553 · EDUCATIONAL EXPENSE           | 0.00              | 0.00              | 1,125.00          | 1,125.00            |
| 554 · WHEELAGE & TREATMENT CHARGES  | 2,447.94          | 4,807.91          | 2,476.15          | 9,732.00            |
| <b>Total Expense</b>                | <b>287,104.53</b> | <b>293,454.88</b> | <b>325,533.73</b> | <b>906,093.14</b>   |
| <b>Net Income</b>                   | <b>96,526.41</b>  | <b>53,987.71</b>  | <b>21,303.09</b>  | <b>171,817.21</b>   |



## PROJECT UPDATES

AS OF 10/21/2022

**CONTRACT #1 - WATER MAIN UPGRADES**  
**COMPLETE**

**CONTRACT #2 - METER REPLACEMENT PROGRAM**  
**IN PROGRESS**  
CONTRACTORS HAVE RESUMED METER INSTALLATIONS

**CONTRACT #3 - PUMP STATION UPGRADES**  
**SAND MOUNTAIN PUMPSTATION**  
**IN PROGRESS**  
PUMP STATION START-UP HAS BEEN DELAYED DUE TO A MANUFACTURER ISSUE CAUSING THE MOTORS TO NOT SEAT PROPERLY. THE MANUFACTURER IS AWARE OF THE ISSUE AND IS WORKING TO PROVIDE A SOLUTION.

**CONTRACT #4 - REHABILITATION OF WATER STORAGE TANKS**  
**HOOKER & LOOKOUT TANKS COMPLETE**  
**COMPLETE**

**ECWAG - (EMERGENCY COMMUNITY WATER ASSISTANCE GRANT)**  
**COMPLETE**



Russell R. McMurry, P.E., Commissioner  
One Georgia Center  
600 West Peachtree NW  
Atlanta, GA 30308  
(404) 631-1990 Main Office

October 17, 2022

*Sent via E-mail & U.S. Mail*

Mr. Eddie Cantrell  
Board Chairman,  
Dade County Water & Sewer Authority  
P.O. Box 1047  
Trenton, GA 30752

**RE:                           GDOT Project: P I No: 0015541; Dade County  
                                  SR 58 @ Squirrel Town Creek 4 MI NE of Trenton  
                                  Dade County Water & Sewer Authority Utility-Aid Request Approval (Revised)**

Dear Mr. Cantrell,

This letter is in response to your request for the Department to reconsider assisting Dade County Water & Sewer Authority (DCWSA) with funding for the water and sewer relocations on the above referenced project, which is currently scheduled for the December 2022 letting. This letter will supersede the original Utility Aid Request Approval letter dated August 3, 2022.

Based upon review of the Utility-Aid package and plans submitted to the State Utilities Office, the **Department will assume 50% of the construction relocation costs** of the water and sewer facilities in conflict with the proposed project, excluding betterment, currently estimated at **\$197,515.00**. **DCWSA will be responsible for 50% of the construction relocation costs** of the water and sewer facilities in conflict with the proposed project currently estimated at **\$197,515.00**. **The current total estimated construction relocation cost is approximately \$395,030.00**. DCWSA will be responsible for 100% of the preliminary engineering cost and any betterment item costs associated with relocation design of the subject facilities.

The following general requirements shall apply to this aid:

1. DCWSA will routinely budget for potential relocation liabilities for permitted facilities on right of way under the jurisdiction of the Department. DCWSA may be asked to provide verification that this responsibility is met prior to approval of permits.
2. All relocation work required for this project shall be included in the Department's project contract. Therefore, DCWSA will enter into a Memorandum of Understanding (MOU) and Contract Item Agreement (CIA) with the Department to perform the utility relocation required for this project. In this MOU, DCWSA will agree that construction engineering and contract supervision shall be the responsibility of the Department and the Department shall be responsible to assure that all utility work is accomplished in accordance with the plans and specifications and to consult with DCWSA before authorizing any changes or deviations which affect the DCWSA's facilities. DCWSA must coordinate with the Department's District Utilities Office so that arrangements are made to ensure that relocation plans are prepared to meet the Department's schedule and plan standards.

Mr. Eddie Cantrell  
Board Chairman, Dade County Water & Sewer Authority  
GDOT Project P.I. No. 0015541; Dade County; SR 58 @ Squirrel Town Creek 4 Mile NE of Trenton  
Dade County Water & Sewer Authority Utility-Aid Request Approval (Revised)  
October 17, 2022  
Page 2 of 2

3. DCWSA must complete preliminary engineering at its own expenses. DCWSA shall ensure that engineering for this work is performed according to current Department Standards. DCWSA must coordinate with the Department's District Utilities Office, so that arrangements are made to ensure that the engineering is completed and approved without delay to the project's schedule.
4. The Department cannot bear the cost of any "betterment" items. If betterment is included in the Department's plans, the Department will only pay up to the approved estimated amount for Utility-Aid. DCWSA will be responsible for any additional cost resulting from "betterment" items.

Please make completion of preliminary engineering an urgent matter and continue coordination with the District Utilities Office to finalize arrangements. All such correspondence should be sent to the following address:

Ms. Jun Birnkammer  
District 6 Utilities Manager  
Georgia Department of Transportation  
30 Great Valley Parkway  
White, GA 30184

If you have any questions or need any additional information on this matter, please contact me at 404-631-1380.

Sincerely,



Digitally signed by  
Nicholas Fields  
Date: 2022.10.17  
12:34:59 -04'00'

Nicholas Fields  
State Utilities Administrator

NF: SPJ

cc: Jerry Shearin, Board Member, *via email*  
Russell R. McMurry, P.E., Commissioner, *via email*  
Brad Saxon, P.E., Deputy Commissioner, *via email*  
Meg Pirkle, P.E., Chief Engineer, *via email*  
John Hibbard, P.E., Director, Division of Permits and Operations, *via email*  
Angie Robinson, Financial Management Administrator, *via email*  
William Wright Jr., Local Grants Administrator, *via email*  
Grant Waldrop, P.E., District 6 Engineer, *via email*  
David Acree, P.E., District 6 Preconstruction Engineer *via email*  
Jun Birnkammer, District 6 Utilities Manager, *via email*  
Sumit Gevaria, Project Manager  
Utility-Aid File